

GRASSHOPPERS

Rugby • Netball • Social

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Task / Activity: <i>Use of Buses in away fixtures</i>						Date: October 2019				
Assessor: Matt Gilmore In case of Emergency please call Phone: 07554 660028 Emergency First Aid Kits in the glovebox						Re-assessment date: October 2020				
Bus Risk Assessment										
Hazard	Why is this a Hazard	Who is at Risk?	Severity 1 = Insignificant 2 = Minor 3 = Moderate 4 = Major 5 = Catastrophic	Existing Control Measures		Likelihood 1 = Improbable 2 = Conceivable 3 = Likely 4 = Probable 5 = Certainty	Risk Rating Severity x Likelihood	Acceptable Tolerable Action Required (9+) Prohibited (See NOG HS7 Ap 9)	Improvements /Action Required	Residual Risk
WALKING TO/FROM COACH	Pedestrians/traffic on the road	Players and Coaches	2	When walking ensure all players are walking in pairs and sensibly Alert Players to other traffic and car park. When crossing roads, a member of the coaching staff stands in the middle, players begin to cross. 1 st member is replaced by middle walker and first catches up the front players who have stopped at designated place.		3	6		Continual communication with players walking to ensure they react appropriately to	

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				When alighting the bus, ensure players are aware of other pedestrians Cross at designated crossing.				daily conditions.	
ENTERING COACH ON ROAD	Traffic on road	Players and Coaches	2	Players are led to coach by a member of staff or instructed to wait on footpath until a member of staff or coach driver stands at door and instructs players to board the bus. When the coach arrives at its destination, staff member will always get off coach first to ensure students exit the coach safely. Staff member must stand in a safe position to oversee Players boarding/exiting bus and to see any approaching cars. If a car approaches, staff member will instruct car to stay a safe distance from coach or stop Players boarding, so car can pass safely. Coach company are advised where it is safe to park, in order to get passengers on and off the coach safely.	3	6		Continual communication with coach company, to ensure all drivers are aware of risk assessment and safety of students.	
FALL/SLIP ON COACH STEPS	Large steps- gap between pavement and road	Players and Coaches	2	Ensure steps are kept clear of obstruction Staff member to stand at door to ensure students board/exit bus safely and are aware of any gaps between footpath and road.	1	2			
NOT WEARING SEATBELTS	An injury if the bus has an accident or stops suddenly	Players and Coaches	3	Coaches to ensure all passengers are wearing a seatbelt by checking each seat before the bus departs. Coach company to ensure all seatbelts are in good working order	1	3		Continual monitoring and reminding Passengers	
PLAYERS BEING LEFT AT VENUES	Players left at venue	Players,	4	Players are counted on and off the bus. Staff to walk through the coach to ensure safety of all passengers. Players must provide a written note if they are to take alternative transport home.	1	4		If staff are aware of a missing player or alone they must contact the Club and turn around and collect the player	
BUS ACCIDENT	Passengers injured in an accident	Players and Coaches	4	Always check seatbelts are fastened before departing. Continually monitor passengers on coach and ensure all players are seated at all times. When possible-players are not to sit in front seats	2	8		In case of accident- ensure all passengers exit safely and are moved to a safe place Call for assistance or emergency help if needed Contact Club	
Staff driving Mini Bus	Transporting players via mini bus	Players and Coaches	3	Coaching staff hold a licence to drive mini bus. Club assess the mini bus drivers Coaching staff to ensure that all passengers have a seat and all wearing a seatbelts	2	6		Club to ensure they are qualified to drive.	